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Teaching Effectively - Learning Successfully

**Dr. Alex Ayers**  
Superintendent of Schools

**Dennis Holmes**  
Associate Superintendent  
for Instructional Support

**Carl Fox**  
Purchasing Manager

**Jessica Kiehn**  
Purchasing Technician

May 4, 2022

To: Board of Trustees

From: Dennis Holmes

Associate Superintendent for Instructional Support

Re: Request to surplus and recycle obsolete and outdated items

Surplus Items and Equipment

Drill Press – Asset #501430

Dust Collector – Asset #511137

Photo Printers – Asset #502500 and 536116

Items will be listed for sale through an online auction. Items not sold or not in good working shape will be recycled or disposed of per district policy.

Electronics Recycling

Computers, Copiers, and other assorted electronic items not sold at auction.